



Momentum

...the soul of dance & performing arts

January 2022

Dear Parents and Students of Momentum Dance & Performing Arts Center:

For over 18 years Momentum has provided exciting and fun performance experiences for our students through both the Holiday Showcase in December and our Annual Recital. Throughout these past years, we have seen our students gain more confidence in their abilities, create lasting memories and bloom in their artistry with each and every performance. This year we invite you to participate in our **Annual Performing Arts Concert "Legendary," featuring "Peter Pan" Ballet, Saturday, June 25 and Sunday, June 26, 2022 at the Fullerton Community College Theatre!**

The Summer Recital offers our students a professionally directed performance that allows them to present to their families and friends the results of a year's worth of hard work, dedication and progress. This complements our holiday showcase, which is more informal.

A big part of training in the arts is learning through performance. Although performance opportunities can help prepare some students for a possible career in dance, they also contribute to success in non-dance activities. The performing experience helps build self-esteem and self-confidence and can result in better in-school presentation, improved social skills, and strong interview skills for the future college or job opportunities.

The rehearsal process is a tremendous learning experience, as well. It helps to develop retention skills, and in working with classmates on group performance, they learn the positive aspects of working as a team to create the best end result. The backstage experience, dress rehearsal, theatre etiquette and on-stage experience are all part of enhancing the performer's education.

Dedication to recital commitments is the responsibility of both students and their parents. We hope this handbook will clarify what is expected from you in terms of commitment and responsibility to the annual recital, the school and other students and parents.

Key Contact Information for Momentum Dance & Performing Arts

3900-A Prospect Ave, Yorba Linda, CA 92886

714-961-0632

email : info@momentumdancecenter.com

website: www.momentumdancecenter.com

Facebook: www.facebook.com/MomentumDanceAndPerformingArts

Instagram: [@momentumdancecenter](https://www.instagram.com/momentumdancecenter)

STAYING INFORMED

We work hard to make the experiences at Momentum organized and fun. Keeping you informed is one of our primary goals. **Please read all newsletters and other school information as soon as you receive it.** Newsletters and important updates are printed and handed out to our students at the conclusion of class. The same newsletters and updates are posted on the Momentum Dance & Performing Arts Center website as well as Facebook.

If you have any questions regarding the information distributed, we encourage you to contact the office at 714-961-0632. Between the hours of 10:00am- 8:30pm Monday through Friday and 9:00am-1:00pm Saturday.

Covid Protocols

At this time, we know that the college is requiring vaccines or a negative test result for our studio team and adults in the audience. The dancers will not need this as most are under 18 years of age. This is very fluid situation and we will keep you posted each month.

Website

We are constantly updating our website. News, important parent and student information, contact information and more are available online 24 hours a day. You may subscribe to receive online newsletters that will also update you as we go.

Facebook & Instagram

www.facebook.com/Momentumdanceandperformingartscenter

“LIKE” the Momentum Dance and Performing Arts Center page on Facebook to receive updates on school events. Please invite family and friends to “Like” the school, too!

Follow us on Instagram @momentumdancecenter

If you have questions for us, please email those directly to the office at info@momentumdancecenter.com.

PART 1: THE COMMITMENT

By allowing your child to participate in the Momentum recital, you commit yourself and your child to the following dates and events.

| Date | Activity | Location |
|--------------------|--|-------------------|
| January 22, 2022 | Registration Deposit Due- \$40 per family & \$45 per costume | Momentum |
| February 15, 2022 | Costumes Deposit #2 Due | Momentum |
| March 15, 2022 | Costumes Deposit #3 Due | Momentum |
| May 15, 2019 | Final Costumes Payment #4 Due | Momentum |
| | | |
| June - TBD | Ballet and Variety Professional Individual Photo Sessions | Momentum |
| June 23- MANDATORY | Dress Rehearsal – Ballet “Peter Pan” | Fullerton College |
| June 24- MANDATORY | Dress Rehearsal –Variety “Legendary” | Fullerton College |
| June 25 | Recital Day 1 | Fullerton College |
| June 26 | Recital Day 2 | Fullerton College |

As the season progresses, additional recital information or updates will be posted on bulletin boards, online and in newsletters.

Registration

A \$40 non-refundable concert fee is charged to each family to help defray the expense of the theatre rental, technical crews, special event insurance and related costs, includes one keepsake program.

Our youngest dancers will perform in only 1 show. More advanced performers may perform in 2 or more shows. We will have our concert programs set by the beginning of May so that you may anticipate your day’s activities. We do our best to create an entertaining show for all and still keep in mind family schedules.

Please note that some classes on the studio class schedule will be deemed “Technique Only,” meaning that class will NOT be participating in the concert. These are usually classes for adults or additional ballet or jazz technique classes for the more intermediate/advanced student.

Those currently in any ballet class, will be cast in “Peter Pan” Ballet. **There will be approximately 6 extra weekend rehearsals** required for ALL DANCERS in “Peter Pan” to learn the curtain call, full cast run-throughs and rehearse costume changes. There is an **extra cost of \$70 for each dancer in “Peter Pan”**. **Additionally, those who accept a LEAD/SOLOIST or PRINCIPAL role in the ballet shall pay an additional fee for rehearsals.**

The fees are an additional \$75 for Principals per role to cover rehearsals and any costume fittings. The complete “Peter Pan” Ballet rehearsal schedule will be posted mid – January.

Dads Dance

Each year with great delight we offer a special routine in the show featuring Dads and Kids who take classes at Momentum. The cost is \$75 per family and includes all rehearsals for this very special and fun opportunity. Rehearsals will begin in March/April. Dads only for the first 5 rehearsals, then kids will be added for the last several. Dress rehearsal for Dads Dance will be on Saturday, June 25 before the first show.

Home Study

To ensure that the students feel confident about their performance, we ask parents and guardians to encourage them to rehearse their recital choreography on a regular basis.

Parents are allowed to videotape the child’s dance during class with the permission of the teacher. Teachers may set aside a date and time during regular class during April and May to do this.

PART 2: COSTUMES

We spend many hours selecting the costumes for each class. They are always age-appropriate and of the highest quality available. Preschool students will have one costume per class/dance they are in. Costumes include all accessories (hats, gloves, shoe ties) but NOT tights or shoes. Tights may be purchased at the studio at a discounted price.

***NOTE: No Jewelry, underwear or nail polish is to be worn with costumes. This includes during dress rehearsals and performances and when pictures are taken.*

Fees and Payment

In an effort to ensure that costumes are delivered in time for photographs and an organized distribution to our students, costume orders are placed from late January to mid February. Costume companies do not accept cancellations or offer refunds; therefore Momentum does not refund costume deposits.

The cost of costumes can be found in the table below:

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|---|
| Kidance & First Steps Classes - \$64 |
| Petites Classes - \$68 |
| Levels Basic, 1 & 2, Acro 2 - \$78 |
| Levels 3, 4 & 5, Choreography, Acro 3,4, Pointe, Contemporary - \$88 |
| Ballet Principals - \$150 |

Payment schedule for Costumes:

| January 22 | February 15 | March 15 | May 15 |
|------------------------------|---------------------------------|--------------------------------|-----------------------|
| \$ 45 – deposit each costume | \$10 – minimum per each costume | \$10- minimum per each costume | Balance- if necessary |

Costumes will not be ordered without a deposit of \$45 each costume. Once costumes are ordered, deposits are NOT refundable. Parents and guardians accept full responsibility for all expenses, including those charges for costumes ordered late due to missed deadline. Typical charge for late order is \$20 per costume

We accept credit cards, cash and checks for costume deposit. **If you have a credit card on file with us, your account will be charged on the dates listed above.** Please be sure to write your child's name in the memo portion of the check. If you pay with cash, please ask for a receipt.

No refunds will be made if a parent or guardian withdraws a child from the school after costumes have been ordered and prior to the recital. Purchased costumes may be picked up at the school during the costume distribution period and up to 15 days after the performance. **Costumes not picked up after fifteen (15) days will be donated to charity.**

Sizing

Costume measuring begins the second week in January during scheduled class times. All children will be measured in order to determine their proper costume size(s). Measurements include: Bust/Chest, Waist, Hips, Girth and Inseam. (Girth is a circular measurement from shoulder – through crotch and back up to same shoulder.) We add 1 inch to girth to allow for growth when ordering.

Alterations

Although rare, alterations are sometimes needed after the costumes have been distributed and are the responsibility of the student's parents or guardians.

Distribution

Costumes will be distributed when all outstanding balances are paid in full. **This includes June tuition.**

Please try on all costumes and accessories (except for tights) as soon as you bring them home. This allows you to account for all accessories and determine whether alterations are needed. Doing this well in advance of picture day and recital minimizes stress at performance time.

Costume Care

We recommend that you **label all costumes, shoes, accessories and tights with your child's name.** Place the costumes in a garment bag with your child's name on the outside. Pack accessories in clear plastic bags for each costume.

*** If your child has several costume changes, you may want to invest in a small rolling rack. It will prevent wrinkles & keep costumes in order.*

Costumes that are wrinkled should be placed near a shower to expose it to the steam and allow the wrinkles to steam out. Avoid ironing costume as sequins, tulle, and most décor will melt.

Tutus should be hung upside down on a hanger to keep them fluffy. Do NOT iron them – they will melt!

Do not wash costumes – They may be dry cleaned after performances are complete

Remove any tags that could hang out of the costume. Straps and belts should be tacked down with thread. We will determine how to wear headpieces or hats at picture day.

Costumes with Fringe – At the bottom of most costumes with fringe is a thread that keeps fringe from being tangled. Do not remove that thread until picture day and keep that costume or skirt on a skirt hanger to prevent fringe from tangling after thread has been pulled.

Costumes Cover Up – It is a good idea to wear a cover up while in costume and wear regular shoes when not on stage.

Please, please... Do Not wear costume to play in before recital day! No eating in costume at any time.

Quick Costume Changes

During the show some performers will have quick costume changes. A team of moms, teachers and our older students will be on hand to help with those changes. If your child has several changes during the ballet portion of the recital, it is wise to bring a laundry basket (labeled with name) to keep all costume pieces together during the quick change.

PART 3: TIGHTS, SHOES, MAKE UP & HAIR

Tights

To ensure that all performers have the same color and style of tights for the performance, students are required to purchase tights at Momentum Dance & Performing Arts Center. Teachers have spelled out for each dance/performance piece the required colors and styles. That list will be posted on the bulletin board and online.

It is recommended that students not wear tights until picture day, rehearsal and show. Hand wash tights in cold water and gentle soap or shampoo and hang to dry. (Note: a second pair of tights will offer students and parents a sense of security and can be used for class after the performance.)

Shoes

Shoes are required for all students. **Check posted recital shoe and tight requirement list before purchasing new shoes.** Be sure that shoes are cleaned prior to the recital. Stickers on tap and ballet shoes can be removed with a little bit of shampoo and a washcloth.

If you purchase shoes just before recital, please break them in (in class or indoors) so that they are comfortable and will not produce blisters. See chart below for shoe styles and approximate prices that can be purchased from OnPointe Dancewear in Anaheim, Discount Dance Supply online

Recommended Shoe Styles - check the bulletin board with Teacher's Specifications before purchasing!

**** If your part in the ballet requires you to have colored shoes, please save your old pair and we will spray paint them all at once.

- **Ballet** - Pink canvas or leather- Capezio or Bloch
- **Tap**- Lace up or Mary Janes (**check with teacher first**) – in Tan or Black - (Bloch #SO3020G/ SO302L)
- **Jazz** – in Tan or Black (**check with teacher**)- (Bloch #S0401G/SO401L-- **OR** SO499G/SO499L)
- **Hip Hop**—Black Jazz Sneakers- Capezio – (#DS03C/DS03 **OR** Theatricals T8000 **OR** to teacher specifications.)

Makeup

It is necessary for all performers to wear makeup due to the bright lights on stage that “wash out” all natural color. Students are required to wear stage make up for pictures, dress rehearsal and the recital.

Girls age 3 – 11 will wear foundation, blush, lipstick, eye shadow and mascara. Age 12 and older will add eyeliner and false eyelashes.

Boys will wear just a little blush in brownish hues adding contour to the face and a bit of brownish-red lip stain.

Performers should never share make up in order to prevent bacteria from being spread.

Hair

Uniform hairstyles are required in each class. Please remove any feathers, tinsel or beads from hair. Hair will be worn away from face according to teacher's requirements. No bangs with bun are allowed. Those with short hairstyles will pull hair back away from face and slick back.

For your convenience, we will offer a hair and make up workshop in May for all parents and students. This is a free workshop and also by tutorial. If needed, hair and make up kits will be available for purchase. Purchase is optional.

PART 4: BE PREPARED

Gather all costumes, accessories, shoes and make up several days in advance so you'll know if something is missing or isn't right. Make a checklist of your routines, listing the costume, tights, shoes, and any accessories and refer to it to make sure you have all your supplies before going to the theatre. Bring at least one extra pair of tights in each color. Also bring hair gel, hair nets, rubber bands in your hair color, bobby pins, and hairspray.

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| <p>Other Handy Extra Things Baby wipes, Safety Pins, Clear nail polish (to repair small holes in tights), Band Aids</p> |
|---|

Snacks

Please send child with a bottle of water and NON-PEANUT, non-messy snacks to eat backstage at recital. Absolutely NO sticky juice drinks, boxed or otherwise, and NO chocolate! NO drinks or food are allowed in the theatre at ANY time.

PART 5: DRESS REHEARSAL

Participation in the dress rehearsal is **MANDATORY**. The dress rehearsal allows the students to become familiar with the theatre surroundings and feel comfortable with their performance, costuming and being onstage. Lighting cues, music cues, set changes and all other logistics for an organized and professional performance are rehearsed so that the students make the best impression possible.

The KEY to a successful performance is in the dress rehearsal. Here is why:

- The stage is larger than the studio classroom and can be intimidating to children
- The stage lights can be a little disorienting at first. Knowing where to look (NOT directly into the lights) on stage will ensure safety during a performance.
- Modifications to spacing are made at dress rehearsal. A performer who has missed this rehearsal will not have the opportunity to practice these changes.
- Having one final chance to practice without the studio mirrors adds confidence to the performer.
- Performers will know how to enter and exit the stage from the wings.
- The dress rehearsal is the ONLY opportunity for parents to videotape the show. The Theatre policies state that NO ONE is allowed to take photos or video of the show during actual performances.

And finally, in the spirit of teamwork and commitment to the production as a group effort by teachers, students, technicians and more, it is important that each person holds their own so that there is no confusion for the missing student or anyone else on that stage.

Dress Rehearsal Schedule

"Peter Pan" Ballet will rehearse on **Thursday, June 23** and the Variety portion "Legendary!" will rehearse on **Friday, June 24**. A full schedule will be available approximately the first week in June.

Dressing Room Etiquette

Students will respect other students' space and property in the dressing areas. Do not borrow or take anyone's shoes, costume pieces, hair or make up items. Only water is allowed in the dressing areas. At Momentum, we always leave our space cleaner than we found it! Students are **expected** to clean their dressing areas at the end of the performance.

PART 6: PERFORMER CHECK IN AND PICK UP FOR DRESS REHEARSAL AND PERFORMANCES

Dress Rehearsal

One parent or guardian is required to bring the student to final dress rehearsal. Parents are allowed to sit in the theatre during dress rehearsal. Please do NOT allow younger siblings to run through the theatre during dress rehearsal. This causes distraction and can also be dangerous. No Food or Drink is ever allowed in the theatre. Students will only need to be at rehearsal for the hour their piece is performed. See schedule for those details.

Students are dismissed from rehearsal immediately following their last routine.

Recital Performances

Students will report to the stage door 45 minutes prior to the start of show where they will sign in. They may arrive in costume with cover up on.

Students will be escorted by teachers and teaching assistants to assigned dressing areas. Parents may not walk back to dressing areas. If you wish to be a parent helper, you must attend a "*Back Stage Experience*" workshop at Momentum in May or June. You will be assigned a job following the workshop. We love our parent volunteers who remember that our goal is for the best possible experience and show for everyone involved

Parents or guardians with performers ages eight and younger, will receive a "claim ticket" upon check in. At the end of the performance, parents or guardians will be able to "redeem" their "claim ticket" for that performer. Students will NOT be released to anyone without the "claim ticket."

At the end of each performance, students will walk out the stage door escorted by teachers and backstage parent helpers. No parents or students will be allowed to walk through the theatre following the performance. Please exit the theatre and meet your child at the stage door.

****Note: Do not attempt to pick up your child during intermission or during the performance! Students are under the supervision of responsible adults and will be safe for the duration of the show. Our youngest performers will have a variety of kid friendly videos and activities in their holding areas.**

PART 7: RECITAL PHOTOGRAPHY & VIDEOGRAPHY

Professional Recital Photos

Photos will be taken In early June by Michael Farmer Photography at Momentum. Dancers are highly encouraged, but not required to attend photo day. Photos will be by appointment only. Please attend your dancer's time for photos. There will be no class photos. A photo shoot schedule will be available approximately 3 weeks before the photo shoot. Please arrive 10 minutes before scheduled time so that any last-minute hair or headpiece adjustments may be made.

Hair and Make up should be done according to recital specifications.

Photos may be viewed online at www.michaelfarmerphotography.com approximately 10 days after the shoot and may be purchased online. If your dancer misses photo day and would like to have any additional photos taken, please contact Michael Farmer Photography directly to schedule a shoot at their studio.

Professional Videography

Capturing the final performance on video is a family treasure! All shows will be videotaped by our professional videographer. DVDs may be PRE-ordered from Momentum. Cost is approximately \$37 each. Multiple DVDs may be ordered at a reduced rate per DVD. After the recital, DVDs may be ordered at an extra charge. Deadline for ordering DVDs is 3 days after the show. Typically they will be ready in 5 – 6 weeks following the recital.

Please remember that no audience member will be allowed to video or photograph at the shows. This is a strict policy issued by Fullerton Community College. Those who attempt to violate this policy will be escorted out of the theatre.

PART 8: TICKET PURCHASE

Ticket Policies and Sales

Tickets will go on sale **ONLINE May 28, 2022**. Ticket sales go through TutuTix. We hope this will make purchasing your tickets more convenient for you.

Tickets for all shows are \$20 for VIP seats and \$18 for all other seats. Price for tickets at the door will go up \$2 per seat. Tickets are non-refundable and non-returnable, so be sure to get an accurate count of all you will need. All studio accounts must be paid in full before purchasing tickets.

In order to create an organized and professional atmosphere, tickets are reserved seating. Each audience member who occupies a seat **MUST** have a ticket. Each person entering the theatre requires a ticket. “Lap Sitter” tickets are available at the studio for children 2 years old and under, who will not occupy a theatre seat themselves. “Lap Sitter” tickets are free.

To keep ticket sales organized, each family may buy their tickets based on their student numbers. In other words, those who have been at Momentum since 2002 will be offered first choice seating.

All Tickets will be available on a first come, first serve basis.

PART 9: GENERAL RECITAL POLICIES

Video & Photography

Parents or guardians may videotape (without extra lighting only) their children at the **dress rehearsal**. Please no large cameras at dress rehearsal. No electrical outlets will be available, so be sure your batteries are fully charged. Remember that **NO** video or photography will be allowed at the recital. Ushers will ask you to take any cameras back to your vehicle.

Theatre Rules

No eating, drinking or smoking is allowed in the theatre, backstage or dressing areas. When dancers are not on stage, they must remain in the dressing & backstage areas with the class moms.

Backstage

Family members and friends are not permitted backstage or in the dressing areas during rehearsals or recital. This includes during intermission and before and after the shows. There is a lot of activity in a limited space and dressing rooms are private areas. Please remind family and guests to be respectful of these areas.

Props

All props are the property of Momentum Dance and Performing Arts Center and are to be returned to the backstage prop tables after each performance. Props include such items as canes, umbrellas, beach balls, etc.

PART 10: AWARDS AND RECOGNITION & SCHOLARSHIP AWARDS

This year we will recognize at the final show those students who have dedicated their time at Momentum for 5 years or more. A list of those students will be posted on the studio bulletin board by May 1, 2022. Please initial your name (or child's name) to be sure that name is spelled correctly and that we have not left anyone off the list.

Also at the final show, we will announce the Momentum scholarship award winners for the following year. You can find more information about these scholarship opportunities at the studio.

PART 11: VOLUNTEER INFORMATION

Recital Volunteers

Anyone interested in volunteering backstage is welcome. A volunteer form is required and is included in this handbook. There will be an orientation for all volunteers called "The Backstage Experience" in May/June. Volunteers are expected to abide by the policies set forth by Momentum Dance & Performing Arts Center. The recital weekend can be a hectic experience and everyone needs to work in a cooperative manner at all times. Our backstage managers work very hard to put an efficient system in place and we ask that all volunteers rely on their experience and follow their lead.

Volunteers must check in before each show and will receive an identification lanyard at that time. The lanyard must be worn at all times while backstage then returned to the check in table at show end. Please do not bring guests or other non-performing family members with you while volunteering.

Class Moms

Class mothers are needed to supervise our performers, keep them accounted for and for those last minute make up and hair touch ups. Class moms do not need a ticket for the show for which they are backstage volunteering. However they will only be able to watch from the wings, those classes for which they are assisting.

Our youngest performers will have 1 or 2 TAs plus staff per class. If there are too many volunteers, some may be asked to work with children from another class. All volunteers are asked to wear all black attire and closed toe shoes for safety reasons. We also ask that cell phones only be used for entertainment, catching up on social media or personal correspondence during the performance. It is important that the performance is the most important thing at that moment and there are no distractions.

PART 12: RECITAL PROGRAM

This year, each family will receive one keepsake recital program included with recital registration. Family and friends are welcome to purchase Love Notes, along with Business Card to Full Page size ads, to make this a very special year!

Advertising Specs and Rates

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|---|---|
| Love Note- \$20 | 10 words (60 characters max) |
| Box Ad - \$35 | (2.5"x 1.5") text only – no photo |
| Business Card Ad - \$45 | (3.5" x 3.5") text and 1 photo only |
| Quarter Page Ad-\$75 | (2.25x 3.5) text and photo |
| Half Page Ad - \$150 | (4 x 5) text and photo |
| Full Page Ad - \$200 | (5.5 X 8) text and photo |
| Ads may be submitted as MS Word, pdf or Jpg format. | All ads are in color. Use a separate form for each submission. |
| Deadline for all ads is May 5, 2022. | Make checks payable to Momentum. |

AND FINALLY....

When we all put our children first, the recital experience will be a great one that each performer will always remember! We appreciate your support for our studio and your compliance with these guidelines.

We hope that everyone will choose to be a part of the event! It brings together the efforts of teachers, students and parents in an exciting and creative show. If you have any question regarding the information here, please don't hesitate to call. Thanks to all of you for being a part of the Momentum Family. We hope that *your* experience will be fun and exciting as well your dancer's experience!

Now, "break a leg!"

Momentum Dance & Performing Arts Center

Volunteer Preference Form

A show that runs smoothly out front is due in part to the taming of the chaos that could be in the backstage! So in order to help our show run smoothly we need the help of some wonderful parent volunteers. Several of these jobs can be done by both male and female volunteers. Please look over the descriptions below and if you would like to help out, just send back the bottom portion to Momentum Dance & Performing Arts along with your Recital Registration. We will contact you with more information and the dates of our "Backstage Experience" Workshops as we get closer to our shows. If you have any questions, please call the office at 714-961-0632 We can't thank you enough for your willing involvement! We ask that during the performance no cells phone be out unless it is an emergency. It is important that our performers see that we are supporting them fully and aware of the extraordinary job they are doing that day.

Return this form to Momentum!

- Class Mom -Supervise for class All Shows with the exception of the Petites Show -- Bring games and a big blanket (a video playback deck will be set up in the dressing areas for us to use), crayons, help with bathroom duty and stay backstage for the show time. (A special "on stage" viewing area is provided for these special moms during their child's number. Arrive with your child and check in.
- Check In Escort and Security – Check in performers as they arrive at the theatre and release as they are picked up. Ensure that only authorized volunteers are backstage and in dressing rooms. Arrive at your child's call time.
- Sell Programs before shows -- Sell Programs before show. Will need to be at Theatre 30 minutes before show.
- Sell snacks/ Flowers at intermission -- You will need to be on the theatre entrance patio 15 minutes before intermission to set up ice and cash box.
- Ushers-- Need to be in Lobby 45 minutes before curtain.
- Ticket Takers – Need to be in Lobby 45 minutes before curtain.
- Transportation--Help with transporting flowers and snacks and props to theatre.
- Donate small water bottles- 1 case of water
- Bring an ice chest with ice.
- I'll help wherever you need me!

I choose this show or shows. Check all that apply!

1:00pm Saturday _____ 5:30pm Saturday _____

1:00pm Sunday _____ 5:30pm Sunday _____

Name _____ Phone _____ Email _____

My child's class is : Type _____ Day & Time _____ Teacher _____

